

WEST PARK SCHOOL Person Specification:

Learning Support Assistant

Essential	Desirable
Qualifications Qualifications in English and Maths Familiar with IT and communication systems	GCSE in English and Maths at Grade C or above (or equivalent) Qualified to NVQ level 3 TA Competent with Microsoft Office and emails First Aid qualification Evidence of recent training
Experience Working with children Able to demonstrate initiative	Working with children individually or in groups Working with children with a range of abilities Previous experience of working with children to encourage acquisition of reading, writing and maths skills Able to plan and adapt activities to meet learners' needs Evidence of leading interventions and liaising with class teacher
Skills and Attributes Works with children in a quiet, calm and courteous way Enthusiastic, good interpersonal skills Able to maintain confidentiality Be a team player committed to raising standards Ability and willingness to undertake professional development	Be prepared to participate in and show commitment to wider school life
Safeguarding Knowledge of child protection procedures Recognises the importance of following the Child Protection procedures	