



**Temporary LEARNING SUPPORT ASSISTANT
(To assist a year 3 pupil with attachment needs)**

JOB DESCRIPTION

To assist the teacher in the delivery of the curriculum to a Year 3 pupil with special educational needs. The child has attachment needs.

KEY TASKS

1. To provide educational support to a child with social, emotional and learning needs; to assist teachers in delivering the curriculum including help with planning some individualised work and reviewing work activities.
2. To assist the teacher by joining in with the activities of the pupil in class and contributing to assessment and record keeping.
3. To assist the teacher in the supervision of the pupil to ensure standards of work and behaviour are maintained.
4. To assist the teacher in helping the child to learn as effectively as possible both in group situations and on their own, for example:
 - clarifying and explaining instructions;
 - maintaining behaviour within the classroom or outside the classroom when 'brain breaks' are needed.
 - motivating and encouraging as required;
 - helping to concentrate on and finish work set;
 - in liaison with the class teacher devising learning activities.
5. In consultation with the teaching staff, to meet parents and other agencies to discuss the progress of the particular pupil. To maintain regular contact with the parents using a 'Home-School Contact book'.
6. Establishment of a supportive relationship with the child concerned.
7. Assisting the teacher in promoting/reinforcing the child's self-esteem.
8. To carry out programmes of support for the child (e.g. social skills), following guidance from other professionals, and support the pupil in developing social interaction skills.
9. In conjunction with the class teacher and/or other professionals to develop a system of recording the child's progress and to ensure all records are accurate and up to date.
10. Attending and contributing to regular planned staff meetings and in-service sessions (as required).
11. Any other duties which reasonably fall within the purview of the post, which may be allocated by the Headteacher after consultation with the postholder.