



**West Park
Church of England
Primary School**

Uniform Policy

‘Let your light shine’ Matthew 5

Date of approval	Summer 2024
Date of next review	Autumn Term 2026
Approved by	Full Governing Body

1. Aims

This policy aims to:

Set out our approach to requiring a uniform that is of reasonable cost and offers the best value for money for parents and carers

Explain how we will avoid discrimination in line with our legal duties under the Equality Act 2010

Clarify our expectations for school uniform

2. Our school's legal duties under the Equality Act 2010

The [Equality Act 2010](#) prohibits discrimination against an individual based on the protected characteristics, which include sex, race, religion or belief, and gender reassignment.

To avoid discrimination, our school will:

- Avoid listing uniform items based on sex, to give all pupils the opportunity to wear the uniform they feel most comfortable in or that most reflects their self-identified gender
- Make sure that our uniform costs the same for all pupils
- Allow all pupils to have long hair (though we reserve the right to ask for this to be tied back)
- Allow all pupils to style their hair in the way that is appropriate for school yet makes them feel most comfortable
- Allow pupils to request changes to swimwear for religious reasons
- Allow pupils to wear headscarves and other religious or cultural symbols
- Allow for adaptations to our policy on the grounds of equality by asking pupils or their parents to get in touch with the head teacher, who can answer questions about the policy and respond to any requests

3. Limiting the cost of school uniform

Our school has a duty to make sure that the uniform we require is affordable, in line with statutory [guidance](#) from the Department for Education on the cost of school uniform.

We understand that items with distinctive characteristics (such as branded items, or items that have to have a school logo or a unique fabric/colour/design) cannot be purchased from a wide range of retailers and that requiring many such items limits parents' ability to 'shop around' for a low price.

We will make sure our uniform:

- Is available at a reasonable cost
- Provides the best value for money for parents/carers
- We will do this by:
 - Carefully considering whether any items with distinctive characteristics are necessary
 - Limiting any items with distinctive characteristics where possible
 - Limiting items with distinctive characteristics to low-cost or long-lasting items, such as ties
 - Considering cheaper alternatives to school-branded items, such as logos that can be ironed on, as long as this doesn't compromise quality and durability
 - Avoiding specific requirements for items pupils could wear on non-school days, such as coats, bags and shoes

- Keeping the number of optional branded items to a minimum, so that the school's uniform can act as a social leveler
- Avoiding different uniform requirements for different year/class/house groups
- Avoiding different uniform requirements for extra-curricular activities
- Considering alternative methods for signaling differences in groups for interschool competitions, such as creating posters or labels
- Making sure that arrangements are in place for parents to acquire second-hand uniform items
- Avoiding frequent changes to uniform specifications and minimising the financial impact on parents of any changes
- Consulting with parents and pupils on any proposed significant changes to the uniform policy and carefully considering any complaints about the policy

4. Expectations for school uniform

4.1 Our school's uniform

We will continue to expect that children will wear PE kit on any day they have PE lessons or are attending a sports club after school.

Please do not buy navy or black school shorts, skirts or trousers.

Uniform - General

White shirt (Long or short sleeves and polo shirt in Summer if desired)*

Navy/gold West Park tie

Grey jumper/ West Park Jumper / Cardigan

Grey tailored trousers or knee-length shorts (not stretch please)*

Charcoal grey knee-length skirt/culottes*

Grey, black or white socks*

Grey or black tights *

Black shoes*

Old shirt for Art activities

P.E./Games

1 pair navy shorts- plain unbranded*

1 House T-shirt

Tracksuit- navy blue plain and unbranded*

Change of socks

Strong trainers - suitable for playground and field, Years R to 6

There is also an option to purchase a skirt and hooded sweatshirt.

*All of these items can be purchased from any supermarket or shop and do not need to be a particular brand

It is important that all items of clothing are named, and that every effort is made to adhere strictly to the lists provided below. Please note that trainers are part of PE kit and school shoes are part of school uniform.

In the Autumn and Spring terms pupils are expected to wear a white shirt (with long or short sleeves) and tie. In the Summer term pupils may prefer to wear a plain white polo shirt or summer dress (yellow and white check) in which case it is no longer necessary to wear a school tie.

Pupils are not expected to wear ties in Years R and 1 but may do so if they are able to put these on themselves. Small ties on elastic are most suitable for younger children.

4.2 Jewellery, Watches and Make-up

Children must not bring valuable items of property to school unless agreed by the class teacher in advance.

- Watches can be either analogue or digital. No smart/camera watches
- Earrings must be small studs only, no hoops or dangly earrings
- Earrings should be removed at home on PE and Sports Club days. If ears are newly pierced these can be taped at home on those days until healed, approximately 6-8 weeks
- No jewellery, except faith jewellery e.g. a small cross on a simple chain
- Hair longer than shoulder length should be tied back for PE and sports club days
- No make-up or nail varnish.

Whilst the school will make every effort to safeguard pupils' property, and will do its very best to trace lost items, the school cannot accept responsibility for loss or damage to items.

4.3 Where to purchase it

School jumpers, ties and PE tops can be purchased from:

Broadwater Sports
37 Broadwater Street
West Worthing
West Sussex
BN14 9BY
Tel: 01903 234589

Or

McGregors Schoolwear
36 Goring Road
Worthing
West Sussex
BN12 4AD
Tel: 07396804090

There is also an option to have your child's surname embroidered on the front of the T-shirt or sports hoodie above the badge. Whilst we do not insist on this, we encourage this as it makes it more likely any mislaid items are successfully returned. We will keep all siblings in the same house for PE so tops can be passed on to siblings.

We will continue to have second hand uniform on sale at FOWP events and at the front office.

5. Expectations for our school community

5.1 Pupils

Pupils are expected to wear the correct uniform at all times (other than specified non-school uniform days) while:

- On the school premises
- Travelling to and from school
- At out-of-school events or on trips that are organised by the school, or where they are representing the school (if required)

5.2 Parents and carers

Parents and carers are expected to make sure their child has the correct uniform and PE kit, and that every item is:

- Clean

- Clearly labelled with the child's name
- In good condition

Parents are also expected to contact Mrs Bull if they want to request an amendment to the uniform policy in relation to:

- Their child's protected characteristics
- The cost of the uniform

Parents are expected to lodge any complaints or objections relating to the school uniform in a timely and reasonable manner.

Disputes about the cost of the school uniform will be:

- Resolved locally
- Dealt with in accordance with our school's complaints policy

The school will work closely with parents to arrive at a mutually acceptable outcome.

5.3 Staff

Staff will closely monitor pupils to make sure they are in correct uniform. They will give any pupils and families breaching the uniform policy the opportunity to comply, but will follow up with the head teacher if the situation doesn't improve.

In cases where it is suspected that financial hardship has resulted in a pupil not complying with this uniform policy, staff will take a mindful and considerate approach to resolving the situation.

5.4 Governors

The governing board will review this policy and make sure that it:

- Is appropriate for our school's context
- Is implemented fairly across the school
- Takes into account the views of parents and pupils
- Offers a uniform that is appropriate, practical and safe for all pupils

The board will also make sure that the school's uniform supplier arrangements give the highest priority to cost and value for money, for example by avoiding single supplier contracts and by re-tendering contracts at least every 5 years.

6. Monitoring arrangements

This policy will be reviewed every two years by the Head teacher. At every review, it will be approved by the full governing board.

Links to other policies

This policy is linked to our:

- Behaviour policy
- Equality information and objectives statement
- Anti-bullying policy
- Complaints policy