Person Specification: Personal Care Assistant

Key areas:	***Key attributes:***	***Essential or Desirable***
Skills required	• Ability to follow advice and direction. • Ability to act on own initiative. • Ability to be flexible. • Ability to motivate and encourage students. • Ability to observe and monitor progress and maintain records. • First Aid qualification	Essential Essential Essential Essential Essential Desirable
Knowledge Base	• Experience of working within an educational or care setting with adults or young people. • Experience of working with students with learning difficulties or disabilities • Experience of working with young people. • Experience of or willingness to train, in order to offer personal care support to students with a physical disability • Understanding of the importance of safeguarding children and following Child Protection procedures.	Desirable Desirable Desirable Desirable Desirable
Qualifications	• Educated to GCSE standard in Maths and English. • NVQ level 3 or above • Specialist training – disability and/or learning difficulties • First aid	Essential Desirable Desirable Desirable
Experience	• Working with adults or children to overcome challenges. • Working with children with SEND. • Experience of helping children to develop self-care skills e.g. toileting and nappy changing • Experience of working with children with medical and physical needs • Experience of working with a child with a gastrostomy tube • Experience of working with a child with a catheter	Essential Desirable Essential Essential Desirable Desirable
Attitude & Approach	• Good communication skills • Works in a quiet, calm and courteous way • Enthusiastic, good interpersonal skills • Proactive approach to problem-solving. • A team player committed to raising standards • Flexible attitude • Motivated. • Resilient and reliable. • Well presented. • Ability to work in a busy environment whilst keeping a smile on your face. • A good sense of humour. • Able to maintain confidentiality • Prepared to participate in and show commitment to wider school life.	Essential Essential Essential Essential Essential Essential Essential Essential Essential Essential Essential Essential Essential